

169 Main Street
Private Bag 53
Umzimkhulu
3297



Email: info@umzimkhululm.gov.za
Tel: (039) 259 5000/5300
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OFFICE OF THE MUNICIPAL MANAGER

PROVINCE OF KWAZULU-NATAL
KZN 435

Date issued 10/09/2026.
KZN435/26/27/011/INFR

INVITATION TO TENDER UMZIMKHULU LOCAL MUNICIPALITY

uMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

PROJECT NAME	PROPOSAL NUMBER	BRIEFING DATE
SUPPLY AND DELIVER OF REMOVAL OF ALIAN TREE (TREE FELLING) (12 MONTHS CONTRACT)	ULM-INFR 007/27	17/09/2026@ 11:00

Tender documents will be available on the municipal website (www.umzimkhululm.gov.za) and will also be available from the cashier at 169 Main Street, uMzimkhulu, 3297 upon the non-refundable payment of R 150 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality during working hours between 09:30am and 16:00pm from the 15th of September 2026; cut-off time for buying documents is the 17th of September 2026, 15 minutes before the briefing time.

Non-compulsory briefing meeting is scheduled to take place at uMzimkhulu Municipality Makhosini Building Boardroom, 247 Mzimkhulu Mlonyana Street, uMzimkhulu 3297.

Invalid or non-submission of the following documents will render the Tenderer disqualified; Specific Goals points will not be allocated if the required documents are not submitted / invalid.

- Tenderer must be registered on Central Suppliers Database (CSD) attach proof of Registration / provide CSD registration number.
- MBD 4,6.1, 8 & 9
- Certificate of Authority to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head example is provided on the document. Tender document must be signed by the authorized person.

80/20 Preference Point System will be used on the following project, functionality will be considered and uMzimkhulu Local Municipal SCM policy will apply.

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Second Phase of Evaluation

Evaluation Minimum threshold 67% or 60 Points

CRITERIA	CRITERIA DESCRIPTION	Points	Verification Method						
Relevant Experience	At least minimum of three (3) successfully completed projects on tree felling in the past 5 years (from 2021-2026) <table><tr><td>4 Projects or more</td><td>20 Points</td></tr><tr><td>3 projects</td><td>10 Points</td></tr><tr><td>0 to 2 projects</td><td>0 points</td></tr></table>	4 Projects or more	20 Points	3 projects	10 Points	0 to 2 projects	0 points	20	Attach appointment letters or job card or purchase order and traceable reference letters presented on a letter head and signed by the appointee.
4 Projects or more	20 Points								
3 projects	10 Points								
0 to 2 projects	0 points								
Relevant Personnel Expertise	1x Site personnel must be in possession of Working at Heights Certificate 5 Points <table><tr><td>1x Chainsaw operator must be in possession of a Chainsaw operator competency certificate. 5 Points</td></tr><tr><td>1x Cherry picker and/ or crane operator must be in possession of a relevant competency certificate 5 Points</td></tr><tr><td>1x site personnel must be in possession of a First Aid Certificate 5 Points</td></tr><tr><td>Non submission of any of the above expertise 0 points</td></tr></table>	1x Chainsaw operator must be in possession of a Chainsaw operator competency certificate. 5 Points	1x Cherry picker and/ or crane operator must be in possession of a relevant competency certificate 5 Points	1x site personnel must be in possession of a First Aid Certificate 5 Points	Non submission of any of the above expertise 0 points	20	Attach CV and certified copies of qualifications (all personnels are required)		
1x Chainsaw operator must be in possession of a Chainsaw operator competency certificate. 5 Points									
1x Cherry picker and/ or crane operator must be in possession of a relevant competency certificate 5 Points									
1x site personnel must be in possession of a First Aid Certificate 5 Points									
Non submission of any of the above expertise 0 points									
Vehicles and equipment		20	Attach proof of ownership (logbook) and						

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	<table> <tr> <th>Required Plant & Equipment</th><th>Points for owned plant & equipment</th><th>Points for hired plant & equipment</th><th>Non submission</th></tr> <tr> <td>1x transportation vehicle</td><td>10</td><td>5</td><td>0</td></tr> <tr> <td>1x chainsaw</td><td>5</td><td>2.5</td><td>0</td></tr> <tr> <td>1x Crane or cherry picker</td><td>5</td><td>2.5</td><td>0</td></tr> <tr> <td>TOTAL</td><td>20</td><td>10</td><td>0</td></tr> </table>	Required Plant & Equipment	Points for owned plant & equipment	Points for hired plant & equipment	Non submission	1x transportation vehicle	10	5	0	1x chainsaw	5	2.5	0	1x Crane or cherry picker	5	2.5	0	TOTAL	20	10	0		valid license disk or attach letter from hiring/leasing agency signed by the agency confirming the availability of the equipment for your company for the duration of the contract period
Required Plant & Equipment	Points for owned plant & equipment	Points for hired plant & equipment	Non submission																				
1x transportation vehicle	10	5	0																				
1x chainsaw	5	2.5	0																				
1x Crane or cherry picker	5	2.5	0																				
TOTAL	20	10	0																				
<i>Health and Safety compliance</i>	Adhere to Occupational Health and Safety (OHS) Act requirements as follows: • Use proper Personal Protective Equipment (PPE) (helmets, gloves, safety harnesses, etc.). • Conduct a risk assessment before felling each tree. • Ensure emergency procedures are in place in case of accidents. • Ensure all workers are trained and competent • Ensure proper traffic accommodation where work is conducted near roads All aspects covered = 20 points All aspects covered with limited information = 10 points If all aspects not covered = 0 point	20	Attach the Health and safety plan																				

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<i>Environmental considerations</i>	Recycle or repurpose felled timber plan (It must be noted that the disposal of tree is not an option) 10 Points Non submission = 0 points	10	Attach the recycling/repurpose plan.
TOTAL POINTS		90	

NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 67% or 60 points of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive.

NB: Expertise and Environmental considerations segments are compulsory

The 80/20 scoring will apply.

80 Price

20 Specific goal

Specific Goals

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Verification document(s)
Specific goals 2: RDP Goals		
Companies that are 100% owned by south African citizen. 100% Points allocation = 10 points	Max. Points 10	CIPC registration Certificate (Companies and Intellectual Property Commission)
Companies that are 50% owned by South African citizen. 50% Points Allocation = 5 Points		Or
Companies that are less than 50% owned by South African citizen. 25% Points Allocation = 2.5 Points		Detailed CSD report verification on CSD portal by the Municipality) Or

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		Certified Copy RSA Identity document of the director(s) (verification on CSD portal by the Municipality)
Promotion of business: - Located within KZN province.	10 Points	Preferred address on CSD report and certified copy of utility bill on property rates and services for the Enterprise / Company. Or Preferred address on CSD report and original letter for the Enterprise or Company from Induna / Chief/ ward Councillor. (verification on CSD portal by the Municipality)
TOTAL / MAXIMUM PROINTS	20	

180 days Price Validity

Contact Details

All Technical enquiries shall be directed to:

Attention : Mrs. MN. Mzozo
Telephone : (039) 259 5063
Email Address : mzozon@umzimkhululm.gov.za

SCM Compliance enquiries shall be directed to:

Attention : Mr. S. Ndawonde
Telephone : (039) 259 5089
Email Address : ndawondes@umzimkhululm.gov.za

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Closing date

Tender documents must be deposited in the tender box of uMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h: 00, 02nd of October 2026**. Telegraphic, telex, telephone, electronic, facsimile, and late tenders will not be accepted.

Tenders may only be submitted on the tender documentation provided by the municipality.

The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. uMzimkhulu Municipality Supply Chain Management policy will apply.

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DR. C. A. NGQOYIYA
MUNICIPAL MANAGER